

Board of Trustees Regular Meeting Minutes
September 29, 2025 | 6:30-8:00 PM | Conf C

Meeting Purpose: Overall JCHC Update

Leader: Merlin Miller

Facilitator: Bryan Hunger

Recorder: Nanette Everly

Amy Vetter, Marketing & Community Relations Manager, gave an overview of marketing plans and projects.

The Regular Meeting and Notice of Public Hearing for JCHC Clinic Ottumwa of the JCHC Board of Trustees was called to order at 6:30 PM by Merlin Miller, Chair.

JCHC Clinic Ottumwa – Construction Bids were reviewed. Neil Gorrell, CANCO Project Engineer, reports there were 6 bids and they reviewed them all with the lowest bidder being R.G. Construction, LLC, out of Ottumwa. Neil explains the bid security & references from recent projects and recommends them for this project. Their base bid was \$619,500 with \$4,500 as Alternate 1, making the total bid \$624,000. If approved, plan to start 10/6/25 and be mostly finished by 2/12/26. Mr. Stever moved to approve the bid from R.G. Construction, including Alternate 1. **Motion carried unanimously.** The approved total budget was \$1,245,915. However, with this construction bid the total comes to \$1,269,606. Mr. Hanshaw moved to amend the budget to \$1,269,606. **Motion carried unanimously.** Public Participation – There was no one in attendance. Public Hearing Closes. Neil will give monthly updates to JCHC for the board information. Amy explained that a groundbreaking ceremony is being scheduled.

Connect to Purpose – Bryan read from patient comments

Mr. Miller asked for approval of the consent agenda and minutes from 9/8/25. Mrs. Parker moved to approve the consent agenda & minutes. **Motion carried unanimously.**

Mr. Miller opened the floor for public comment. There was no one in attendance.

Mr. Miller asked for the Medical Staff report. No report this month.

Brent explained the August 2025 and FY26 statistics and financials. There was a net income of (\$361,140) for the month and (\$267,738) for FY26. Debt Service Coverage is above 4.000 and Days Cash on Hand is at 135.1. Showed slides of net operating performance including income statement and balance sheets.

Brent discussed that we were expecting around \$4.1M from the Medicaid DPP in this first quarter, it has not been received and we did not book it. Bad Debt has risen to \$661,000 and he explained there are 6,000 accounts to be reviewed for possible resubmission. Most of these accounts are Medicaid as they continue cost containment efforts.

Brent asked for the annual approval of two (2) resolutions and a policy:

- To approve possible banking facilities we currently use or could use as needed. They are Iowa State Bank, Libertyville Savings Bank, Edward Jones, Midwest One Bank, Pilot Grove Savings Bank, Washington State Bank, Community 1st Credit Union and UMB Banking. Mrs. Parker moved to approve these banking facilities. **Motion carried unanimously.**

- To approve those people authorized to make investment transactions for JCHC. They are Board Secretary/Treasurer, CEO and CFO. Mrs. Greeson moved to approve these authorizations. **Motion carried unanimously.**
- To approve Municipal Securities Disclosure policy. Mr. Stever moved to approve the annual review of this policy. **Motion carried unanimously.** Education on this topic will be planned along as some information from Steve during the audit report.

Bryan gave JCHC Updates:

- Cybersecurity Update – Tim presented a Threat Landscape Overview explaining there have been 5.4M breach attempts in first 6 months of this year. He reviewed the 5 top countries these come from, with the US being at the top. Primary risk is email phishing. He explained the top 5 High-Value Targets (staff) at JCHC. The FY26 security infrastructure additions include: Windows 11, Microsoft 365 Enhancement, Penetration Testing Program and Privileged Access Management.
- Bryan received an email from the FF schools asking JCHC to be the athletic trainer for last 4 Friday night football games. Plan to talk with Athletic Director and get some more information.
- Retail Pharmacy – had a naming contest with the staff and received 115. We are still reviewing these and will bring back to the board for approval. We are working with our attorney on getting paperwork completed. Also have a meeting set up with Cardinal Health.

Mr. Miller had no Chair report this month.

Mrs. Atwood moved to adjourn the regular meeting. **Motion carried unanimously.**

Joneane Parker
Secretary/Treasurer

Meeting Participants:

Members present were Merlin Miller, Greg Hanshaw, Joneane Parker, Angie Atwood, Julie Greeson, and Joe Stever. Also present were Bryan Hunger, Brent Feickert, Curtis Smith, Jacque Bookin-Nosbisch, Tim Belec, Dr. Marovets, Dr. Trent, Nanette Everly.

Excused: Alex Roth

Next Meeting Date: Monday, November 3, 2025 | 6:30 PM | Education 6:15 PM | Meal 6 PM | Conf Room C